**Discussion date: 6 Nov (Boston time)**

**Next sessions:**

**Daily Scrum Slack (Daily except Sundays): 10am -1015am**

**Daily Scrum Zoom (Sundays): 10am – 11am**

**Confirmation from Richard to meet every other Monday starting 11/15 starting at 11:30-12:15**

**Team contacts:**

**Atil**

**Bing**

**Tel: 204-962-1211**

**Email: biy158@g.harvard.edu**

**Mitchell**

**Tel: 734-755-1576**

**Email: mit432@g.harvard.edu**

**Soheil**

**Tel: 623-810-5235**

**Taryar**

**Tel: +65 91906274**

**Email:** [**tac513@g.harvard.edu**](mailto:tac513@g.harvard.edu)

**Site map updated:**

[Insurance Masters – Figma](https://www.figma.com/file/rRkR8cbIVwRTSvTIa1InTE/Insurance-Masters?node-id=0%3A1)

**Bing:**

1. **Initial Flask app is now created**
2. **Conda environment setting file is created. All the changes are now in our git repo**

**Soheil:**

**Mitchell:**

* **Yesterday: finished site mapping. Today: nothing. No blockers**

**Atil:**

**Taryar:**

* **Updated slack updates to nov 6 scrum minutes**

**part 2: First Sprint**

| Project part 2: First Sprint | | |
| --- | --- | --- |
| **Criteria** | **Ratings** | **Pts** |
| Sprint planning: You have a forecast of how many story points your team can complete during the sprint. The forecast is documented in your README. | Completed: 100 story points | 1 pts |
| The rationale for your forecast is documented in your README. | Completed | 1 pts |
| You pulled stories into your sprint backlog. You pulled stories from the top of your product backlog. The aggregate size of the stories does not exceed your forecast. Developers participated in this activity (and in your project README, you made a statement or provided evidence that only Developers participated in this activity). (1 point for each item) | Completed:  80 story points for first sprint | 4 pts |
| All of the stories in your sprint backlog are the right size: the size of each backlog item is less than half your forecast velocity for the sprint. If you noticed PBIs that are too large to get done in a sprint, you refined them by splitting them into smaller stories and estimating the smaller stories. | Completed: No PBI with story point higher than half velocity | 1 pts |
| You decomposed user stories into developer tasks (1 point). The tasks are clearly listed in your sprint backlog (1 point). | Completed: Done for first sprint | 2 pts |
| Your sprint backlog, including both the user stories and developer tasks, is represented in a kanban board (1 point). The URL of the kanban board is documented in your README (1 point). Course staff can view the kanban board (1 point). |  | 3 pts |
| You have a sprint burndown chart. On the x-axis, you display time markers in units of 1 day. On the y-axis, you display story points remaining to get done. There is a linear curve descending from left to right; the leftmost point of the curve is number of story points in your sprint at sprint day 1; the rightmost point is 0 story points remaining on the last day of the sprint. The burndown chart, or the URL of the burndown chart, is document in your README. Course staff can view the burndown chart. (1 point for each sentence you complete) |  | 6 pts |
| This criterion is linked to a Learning OutcomeYou have conducted multiple Daily Scrums. You document evidence of at least one daily scrum in your README. |  | 1 pts |
| In your daily scrums, you discussed: as a group of Developers, what did you do in the last 24 hours that helped you meet the Sprint Goal? In your README, document which team members did which activities. (1 point for each team member's response, up to a maximum of 5 points) |  | 5 pts |
| In your daily scrums, you discussed: as a group of Developers, what will you do in the next 24 hours to meet the Sprint Goal? In your README, document which team members plan to do which activities. (1 point for each team member's response, up to a maximum of 5 points) |  | 5 pts |
| In your daily scrums, you discussed: do you see any impediment that prevents the Developmeers from meeting the Sprint Goal? What are the impediments? What is your impediment removal plan? (1 point for each question answered) |  | 3 pts |
| Every day during the sprint, update your sprint task board and burndown chart. Provide evidence (URLs or images) in your README to show that you did this. (1 point for each time you updated your tracking indicators, up to a maximum of 2 points) |  | 2 pts |
| This criterion is linked to a Learning OutcomeThere is evidence that you paired or mobbed on your code. The evidence could be a photo or video of your team working together, or it could be some other kind of evidence. The evidence is included in your README. (1 point for each team member who participated, up to a maximum of 5 points) |  | 5 pts |
| This criterion is linked to a Learning OutcomeThere is evidence that you are building your product test-first. There are at least 10 micro-scale unit tests in your test suite, and they all pass. (1 point for each unit test, up to a maximum of 10 points) |  | 10 pts |
| This criterion is linked to a Learning OutcomeYour team conducts a Sprint Review. |  | 1 pts |
| Your product increment is working software. The working software is running on a publicly accessible system (this could be a web server, a mobile app store, or something else.) Your README includes evidence that your product increment is working software. Your README includes the URL of the working software, an invitation to test the mobile app, etc. (1 point for each sentence in this rubric element) |  | 4 pts |
| At least one stakeholder attends your sprint review, and you provide evidence that your stakeholder was there. You revise your product backlog based on the feedback you receive. (1 point for each sentence in this rubric item) |  | 2 pts |
| This criterion is linked to a Learning OutcomeYour team conducts a Sprint Retrospective. You identify an action that will make your team significantly better. You articulate your action plan as a product backlog item, including acceptance criteria. The new PBI is at the top of your product backlog, ready to be pulled into the next sprint. |  | 4 pts |
| Total Points: 60 | | |